



**Weddings, Parties, and Functions  
at**

**Little Hallingbury Mill**

**Mill Lane**

**Gaston Green**

**Little Hallingbury**

**Bishop's Stortford**

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**www.littlehallingburymill.net**



# Little Hallingbury Mill



## **A Picturesque and Intimate Setting for Your Event**

With its pretty rural riverside location and historic buildings Little Hallingbury Mill offers a picturesque and intimate setting for weddings, parties and functions.

Unlike many other hotel based venues we will only accept one booking at a time for an event involving 25 or more people.

This means that we can help you to hold an event that has been designed to your personal requirements and takes maximum advantage of the environment afforded by our premises.

Our aim is to make sure that you get the event you want rather than a standard package.

If after reading through this brochure you feel that Little Hallingbury Mill could be the right venue for your event please:

Call us on 01279 726 554

or

Send an email to [info@littleshallingburymill.net](mailto:info@littleshallingburymill.net)

We will be very pleased to agree a time that is convenient to you for a visit so we can show you the facilities we have and discuss your requirements in more detail.

We look forward to meeting you.

A handwritten signature in black ink, appearing to read 'Derek Rocholl'.

Derek Rocholl

## **The Mill**

Little Hallingbury Mill is a Grade II\* Listed building constructed in 1874 and restored in 1968. A central feature of the building is the impressive mill machinery which, although not in commercial use, is in working condition.

The Mill building is located in an attractive and private rural riverside location and is surrounded on three sides by water. To the front of the building is a tree lined mill pond, a colourful narrow boat marina provides a lovely view at the rear of the building, and a pretty tributary of the River Stort flows to one side.

## **Facilities**

The Mill building contains an atmospheric ground floor licensed bar/bistro with space for 20 seated diners, and is readily converted into a cosy bar area for social events of up to 40 people.

An alcove area of the bar provides a good position for a disco or live musician, and the oak floor surface is suitable for dancing.

A walkway from the bar/bistro leads out to a fully fenced, private beer garden overlooking the marina, which we will equip with gazebos to provide covered external standing areas in the event of rain, and makes a great location for an outdoor barbeque or hog roast.

On the first floor of the Mill building our pretty restaurant has comfortable capacity for up to 40 seated diners or 60 enjoying a buffet with hot plate service.

Our kitchen is able to support high quality catering for all events attended by the numbers of people within our capacity limits.

The remainder of the Mill building contains 10 en-suite bedrooms providing overnight accommodation for guests who wish to stay at the venue before or after the event.

A further 11 en suite bedrooms, including two family rooms, are available in our Mill House building which is located next to the Mill. Subject to availability, this building can be booked at discounted rates for private use by groups of up to 20 people.

## **Capacities**

The following capacity maximums have been set to ensure that everyone at an event can be accommodated with comfort. To avoid disappointment we will not accept bookings for numbers expected to exceed these capacities.

- Car Parking: 30 vehicles (the parking is available in our own private car park).
- Seated Dining: 45 people
- Buffet Dining: 60 people
- On Site Over Night Accommodation: 37 people

## **Bar Licence**

Our bar licence allows us to sell alcohol to non-resident diners and residents staying at the hotel and their bona fide guests.

There is no limit on our opening times for people who are using the hotel for overnight accommodation and their invited guests.

We can sell alcohol to non-residents diners from 11am to Midnight (Monday to Saturday) and Noon to 11.30pm (Sunday)

## **Prices for 2010**



For bookings of 15 or more guests you will only pay for food, drink, accommodation and any special requirements you ask us to provide.

We do not make additional charges for use of the venue and its facilities, and subject to our license conditions we are happy to let you arrange your own decorations, table linen, cake stand, and music/entertainment.

## **Food & Drink**

A selection of sample food packages has been included with this brochure to give you an idea of costs you might need for budgeting.

None of these packages are fixed. We are very happy to add or change any of the elements or develop a completely bespoke package.

We will work with you to develop food and drinks packages for your event which match your tastes and budget.

We will also develop options for children at reduced rates compared to adult prices. For children of up to 3 years of age a nominal charge of £3.50 will be offered to cover the cost of service.

We are pleased to be able to ensure that vegetarians or people with allergies to different food types are well catered for.

## **Accommodation**

We have 22 rooms available for overnight accommodation as follows:

7 x Single Rooms

10 x Double Rooms

3 x Twin Rooms

1 x Family Room for 3 (1 Double Bed, 1 Single Bed)

1 x Family Room for 4 (1 Double Bed, 1 Bunk Bed)

The following discounted rates are available for bed and breakfast bookings made by guests of parties, functions and weddings held at Little Hallingbury Mill:

Single Room - £42.50 (standard rate £56)

Double or Twin Room - £57.50 (standard rate £67)

Family Rooms - £65 (standard rate £73)

If you choose to hold your event elsewhere and need local accommodation for your guests the above rates are available for bookings of 3 or more rooms, subject to availability.

For weddings and civil partnership events we will provide a complimentary double bed room for two nights for the use of the couple.

## **Prices for 2011**

Subject to payment of a 10% deposit we are happy to accept bookings for 2011 at the rates shown in the brochure plus 5%.



## **Sample Drinks Packages**



### **Sample 1** **@ £16.50 per Adult Guest \***

Glass of Fruit Punch or Bucks Fizz on arrival

Half Bottle of House Red or White Wine with Meal

Glass of Sparkling Wine or a Brandy or Liqueur at the end of the meal or  
with a toast

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### **Sample 2** **@ £22 per Adult Guest \***

2 Glasses of Fruit Punch or Bucks Fizz on arrival

Half bottle of superior Red (e.g.Chianti or Fleurie) or White Wine (e.g  
Chablis) during the meal

Glass of Champagne, Dessert Wine (Tokaji) or a choice of Brandy or  
Liqueur at the end of the meal or with a toast

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### **Sample 3** **@ £32.50 per Adult Guest \***

2 Glasses of Champagne on Arrival

Half bottle of superior red or white wine during meal

Glass of Champagne for the toast or Dessert Wine (Tokaji) at the end of  
the meal

Brandy or Liqueur with coffee

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- \* For guests of 17 years of age fruit juice, squash and soft drinks for a single charge per head of £3.50.



## Sample Event and Party Menus



### Sample Menu 1

#### 3 Course Sit Down Meal @ £25 per head

Freshly Made Seasonal Vegetable Soup

or

Honeydew Melon

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Chicken Wrapped in Parma Ham

Grilled Salmon Fillet with Herb Crust

Potato Gnocchi with Parmesan

(Served with roast potatoes, and a selection of freshly cooked  
vegetables)

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Lemon, Strawberry or Chocolate Cheesecake

Fruit Salad

Ice Cream

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Tea and Coffee



## Example Event and Party Menus



### Sample Menu 2

**3 Course Sit Down Meal  
@£27.50 per head  
(£25 per head with main course as a carvery)**

Tomato & Mozzarella Stack

Prawn & Avocado Dome

Melon Pearls with Parma Ham

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Roast Beef with Roasted Vegetables, Roast Potatoes, Peas, Brussels,  
Yorkshire Pudding and Gravy

Pan Seared Salmon Fillet

Tagliatelle with Rocket and Cherry Tomato Sauce

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Chocolate Fudge Cake

Lemon Meringue Pie

Syrup Sponge Pudding

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Tea/Coffee and Mints



## Example Event and Party Menus



### Sample Menu 3

#### **5 Course Sit Down Meal @ £37.50 per head**

Spicy King Prawns

Brussels Pate with Melba Toast

Red Pepper Bean Cakes with Mayonnaise

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Lemon Sorbet

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Sirloin Steak with Pepper Sauce

Tuna Steak Glazed with Balsamic Vinegar

Celeriac & Potato Remoulade with Asparagus

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Lemon Cake with Cranberry Compote

Black Forest Gateau

Champagne Summer Berries

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Cheese Board

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Tea/Coffee and Mints



## Example Event and Party Menus



### Sample Menu 4

#### Hot Plate Buffet Menu @£19.50 per head

##### Cold Table

Selection of three salads  
Cold Meat Platters  
Sea Food Platter  
Vegetarian Quiche  
Mixed Breads and Rolls

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##### Hot Plate

Sweet & Sour Roasted Vegetables  
Chicken Curry  
Boeuf Bourginion or Chilli Con Carne  
Rice  
Potato Wedges

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##### Desserts

Chocolate Gateau or Cheesecake  
Fresh Fruit Salad

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Tea & Coffee



## **Example Event and Party Menus**



### **Sample Menu 5**

#### **Finger Buffet Menu £12.50 per head**

##### **To include:**

A Selection of Cooked Cold Meats

3 Types of Salad

Seafood platter

Vegetable Quiche

Savoury Snacks

Mixed Breads

and

2 Chilled Desserts